
Report To:	Education & Communities Committee	Date:	8 May 2018
Report By:	Chief Financial Officer and Head of Inclusive Education, Culture & Communities	Report No:	FIN/44/18/AP/IC
Contact Officer:	Iain Cameron	Contact No:	01475 712832
Subject:	Communities 2017/18 Revenue Budget Report- Period 11 to 28 February 2018		

1.0 PURPOSE

- 1.1 To advise Committee of the 2017/18 Revenue Budget position at Period 11 (28 February 2018.)

2.0 SUMMARY

- 2.1 The total Communities budget for 2017/18, excluding Earmarked Reserves, is currently £8,550,300. This is a decrease of £53,960 from the approved budget. Appendix 1 provides details of this movement. The latest projection is an underspend of £193,000 (2.3%), an increase of £61,000 since the last Committee.
- 2.3 The main variances to highlight for the 2017/18 Revenue Budget are –
- (a) Projected underspend of £140,000 for Safer Communities employee costs due to vacant posts within the Service. Much of these relates to posts due to be deleted as part of the 18/19 Budget. This is an increase of £37,000 since the last Committee.
 - (b) Projected underspend of £23,000 for Housing employee costs due to vacant posts within the Service. This is an increase of £2,000 since the last Committee.
 - (c) Projected overspend of £65,000 for CCTV line rental due to delay in tendering process for new contract, the same as previously reported to Committee.
 - (d) Projected underspend of £17,000 for Environmental Health sampling. This is a decrease of £6,000 since the last Committee.
 - (e) Projected underspend of £18,000 for Grants to Voluntary Organisations, a reduction of £2,000 since the previous Committee.
 - (f) Projected over recovery of £29,000 for Registration of Private Landlords income.
- 2.4 Earmarked Reserves for 2017/18 total £2,844,000 of which £1,077,000 is projected to be spent in the current financial year. By 28th February expenditure of £253,000 (23.5%) has been incurred. The spend to 28th February per profiling was expected to be £375,000, therefore there is slippage of £122,000 or 32.5%. The majority of the slippage is due to delays with Clune Park Regeneration.

3.0 RECOMMENDATIONS

- 3.1 That the Committee notes the current projected underspend of £193,000 for the 2017/18 Revenue Budget as at 28 February 2018.

Alan Puckrin
Chief Financial Officer

Grant McGovern
Head of Inclusive Education,
Culture & Communities

4.0 BACKGROUND

- 4.1 The purpose of this report is to advise Committee of the current position of the 2017/18 Revenue Budget as at Period 11 to 28 February 2018 and highlight the main variances contributing to the projected underspend of £193,000.

5.0 2017/18 PROJECTION

- 5.1 The current Communities budget for 2017/18 is £8,550,300. This is a decrease of £53,960 from the approved Revenue Budget. Appendix 1 provides details of the budget movements responsible for this decrease.
- 5.2 The main issues to highlight in relation to the projected underspend of £193,000 for the 2017/18 Revenue Budget are :-

Libraries & Museum: Projected Overspend £35,000

An overspend of £17,000 is projected for Libraries employee costs, mainly due to the non-achievement of turnover savings. The balance relates mainly to overspends on various resources budget lines.

Safer Communities: Projected Underspend £150,000

Employee Costs are projected to underspend by £140,000 due to a number of vacant posts within the Service, an increase of £37,000 since the last Committee.

As previously reported to Committee, the CCTV Line Rental costs are projected to overspend by £65,000 due to delays in the tender process.

The projected underspend of £23,000 previously reported for Environmental Health sampling has reduced to an underspend of £17,000 due to an increase in demand lead sampling since the last Committee.

Registration of Private Landlords Income is projected to over recover by £29,000, an increase of £12,000 since the last Committee. There has been an increase in income collected compared to the prior year.

Housing: Projected Underspend £23,000

The Housing Employee Costs budget is projected to underspend by £23,000 due to a number of vacant posts within the Service. This is an increase of £2,000 since the last Committee.

Community Halls: Projected Underspend £37,000

Employee Costs are projected to underspend by £17,000 due to vacant posts and the Halls Waivers budget is projected to underspend by £15,000, the same as previously reported to Committee.

Grants to Voluntary Organisations Underspend £18,000

The budget for Grants to Voluntary Organisations is currently £244,190 and the latest projection is an underspend of £18,000, a reduction of £2,000 since the previous Committee.

6.0 EARMARKED RESERVES

6.1 Earmarked Reserves for 2017/18 total £2,844,000 of which £1,077,000 is projected to be spent in the current financial year. Expenditure of £253,000 (23.5%) has been incurred by 28th February. Whilst profiling was expected to be £375,000, there is slippage of £122,000 or 32.5%. The majority of the slippage is due to delays with Clune Park Regeneration.

7.0 VIREMENTS

7.1 There are no virements this Committee cycle.

8.0 IMPLICATIONS

8.1 Finance

All financial implications are discussed in detail within the report above.

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

Annually Recurring Costs / (Savings)

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

8.2 Legal

There are no specific legal implications arising from this report.

8.3 Human Resources

There are no specific human resources implications arising from this report.

8.4 Equalities

There are no equalities issues within this report.

8.5 Repopulation

There are no repopulation issues within this report.

9.0 CONSULTATION

9.1 The paper has been jointly prepared by the Chief Financial Officer and the Education, Communities and Organisational Development Directorate.

10.0 BACKGROUND PAPERS

10.1 There are no background papers for this report.

Communities Budget Movement - 2017/18**Period 11 - 1st April 2017 to 28th February 2018**

Service	Approved Budget	Inflation £000	Virement £000	Movements	Transferred to EMR £000	Revised Budget
	2017/18 £000			Supplementary Budgets £000		2017/18 £000
Libraries & Museum	1,485	16	(1)	4		1,504
Sport & Leisure	1,687		(171)			1,516
Safer Communities	3,373	39	1	12		3,425
Housing	690	2		1	(35)	658
Community Halls	1,126	3	87	1	(14)	1,203
Grants to Voluntary Organisations	243		1			244
Totals	<u>8,604</u>	<u>60</u>	<u>(83)</u>	<u>18</u>	<u>(49)</u>	<u>8,550</u>

Movement Details

£000

External Resources**Inflation**

Pay Award

60

60**Virement**

GTVO for Building Rent - from Env & Regen

1

Letting Officers Saving - to P&R

(50)

Inflation Contingency - to P&R

(33)

NDR Virement - to P&R

(8)

IT Line rental - from P&R

7

(83)**Supplementary Budget**

Apprentice Levy

18

18(5)

COMMUNITIES**REVENUE BUDGET MONITORING REPORT****MATERIAL VARIANCES****Period 11 -1st April 2017 to 28th February 2018**

<u>Out Turn</u> <u>2016/17</u> <u>£000</u>	<u>Budget</u> <u>Heading</u>	<u>Budget</u> <u>2017/18</u> <u>£000</u>	<u>Proportion</u> <u>of Budget</u>	<u>Actual to</u> <u>28-Feb-18</u> <u>£000</u>	<u>Projection</u> <u>2017/18</u> <u>£000</u>	<u>(Under)/Over</u> <u>Budget</u> <u>£000</u>	<u>Percentage</u> <u>Over / (Under)</u>
	Safer Communities						
2,774	Employee Costs	2,992	2,567	2,453	2,852	(140)	(4.7%)
132	CCTV Line Rental	45	41	94	110	65	144.4%
(55)	Reg Private Landlords Income	(34)	(31)	(57)	(63)	(29)	85.3%
	Housing						
238	Employee Costs	165	141	118	142	(23)	(13.9%)
	GTVO						
252	GTVO Payments	244	244	224	226	(18)	(7.4%)
Total Material Variances						(145)	

COMMUNITIES**REVENUE BUDGET MONITORING REPORT****CURRENT POSITION****Period 11 - 1st April 2017 to 28th February 2018**

2016/17 Actual £000	Subjective Heading	Approved Budget 2017/18 £000	Revised Budget 2017/18 £000	Projected Out-turn 2017/18 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
4,238	Employee Costs	4,274	4,354	4,182	(172)	(4.0%)
656	Property Costs	891	847	846	(1)	(0.1%)
1,700	Supplies & Services	1,553	1,505	1,503	(2)	(0.1%)
36	Transport Costs	35	35	39	4	11.4%
255	Administration Costs	85	119	182	63	52.9%
4,144	Other Expenditure	2,170	2,172	2,119	(53)	(2.4%)
(2,453)	Income	(404)	(433)	(465)	(32)	7.4%
8,576	TOTAL NET EXPENDITURE	8,604	8,599	8,406	(193)	(2.2%)
	Earmarked Reserves	0	(49)	(49)	0	
	TOTAL NET EXPENDITURE excluding Earmarked Reserves	8,604	8,550	8,357	(193)	

2016/17 Actual £000	Objective Heading	Approved Budget 2017/18 £000	Revised Budget 2017/18 £000	Projected Out-turn 2017/18 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
1,510	Libraries & Museum	1,485	1,504	1,539	35	2.3%
1,706	Sports & Leisure	1,687	1,516	1,516	0	-
3,355	Safer Communities	3,373	3,425	3,275	(150)	(4.4%)
593	Housing	690	693	670	(23)	(3.3%)
1,160	Community Halls	1,126	1,217	1,180	(37)	(3.0%)
252	Grants to Vol Orgs	243	244	226	(18)	(7.4%)
8,576	TOTAL COMMUNITIES	8,604	8,599	8,406	(193)	(2.2%)
	Earmarked Reserves	0	(49)	(49)	0	

EARMARKED RESERVES POSITION STATEMENT

COMMITTEE: Communities

<u>Project</u>	<u>Lead Officer/ Responsible Manager</u>	<u>Total Funding 2017/18</u>	<u>Phased Budget Period 11 2017/18</u>	<u>Actual Period 11 2017/18</u>	<u>Projected Spend 2017/18</u>	<u>Amount to be Earmarked for 2018/19 & Beyond</u>	<u>Lead Officer Update</u>
		<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	
Support for Owners	Martin McNab	772	0	0	772	0	Scottish Government approval was granted to c/f funding from previous year. Work now completed and invoices received before 31.03.18.
Renewal of Clune Park	Martin McNab	1,684	269	163	200	1,484	The projected expenditure relates to Legal Fees and Professional fees for Surveyors and Structural Engineers.
Investment Fund for Council Owned Bowling Clubs	Martin McNab	150	0	5	5	145	Additional £65k funding was allocated as part of the budget process. Further assessment and work will take place into 18/19. £5k of expenditure in 2017/18 is the cost of Engineering Assessment.
GTVO - Community Ownership	Martin McNab	150	0	0	15	135	Report being prepared on Community Empowerment & areas of spend. September Education & Communities Committee allocated £15k to Auchmountain Volunteer Group to fund Feasibility Study for the Auchmountain Glen Heritage Project.
Summer Playschemes	Martin McNab	38	56	35	35	3	£17k allocated to Play4All and £39k allocated to IL to maintain prices at £2.50 and keep facilities open. IL actual payment was £18k with Play4All costing £17k. Now completed.
Grants to Vol Orgs	Martin McNab	50	50	50	50	0	Spending now complete - allocated to Round 1 claims in April 2017.
Total		2,844	375	253	1,077	1,767	